

**MINUTES OF THE SOUTHERN OHIO
EDUCATIONAL SERVICE CENTER GOVERNING BOARD MEETING**

HYBRID BOARD MEETING

APRIL 27, 2021

The Southern Ohio Educational Service Center Governing Board met virtually and on-site on Tuesday, April 27, 2021, at 7:00 p.m. for its regular monthly (hybrid) meeting. Members present were Mrs. Charters, Mrs. Gausman, Mr. Hill, Mr. Lane (on-site), Mr. Mount (on-site), Mr. Peck (on-site), Mrs. Saylor, Mr. West, and Mr. Wilt (on-site), along with Rachel Meyer, Treasurer (on-site), and Beth Justice, Superintendent (on-site). Guests present were Curt Bradshaw, Sherri Helterbrand, Amy Luttrell, Paul, and Zoey Osborne (on-site).

APPROVAL OF THE MEETING AGENDA (Resolution #4363)

It was moved by Mr. Hill and seconded by Mr. Wilt to approve the agenda as revised.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

MINUTE APPROVAL (Resolution #4364)

It was moved by Mr. Peck and seconded by Mr. Lane that the March 27, 2021 meeting minutes be approved as presented.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

The meeting was opened for public participation. None received.

SOUTHERN OHIO ESC SHARED EXPERTISE

Mrs. Luttrell provided a summary of the 38th Exceptional Achievement Awards Ceremony held at Region 14/Hopewell Center on April 22. The event was also live-streamed. She reported that this year's ceremony was different from past ceremonies in that they had to adhere to social distancing guidelines. She indicated that planning began in August 2020 and gave a "shout out" to Sherry Campton, Paul Osborne, and Abbey Weaver for all of their help with the ceremony. Mrs. Luttrell reported they showcased five counties with 30 minutes allotted for each county at designated times. Forty individuals per county were in attendance. Sanitization took place between each county's allotted time (thank you to Sherry Campton for the extra work this entailed). Jo Hannah Ward, Director, Office for Exceptional Children, provided a welcome video for each county. The event was recorded and will be available for viewing on the SOESC, Region 14/Hopewell, and Brown County ESC websites.

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SOUTHERN OHIO ESC SHARED EXPERTISE (Cont.)

Mrs. Helterbrand presented the following numbers of those in attendance at the ceremony:

- Eight Superintendents presented at their designated times
- Beth Justice, Jeff Royalty, and Bill Garrett were in attendance for all sessions
- Five students with disabilities were honored from each county
- One outstanding teacher was honored from Brown county
- Twenty-one teachers were honored
- Eleven PBIS teams awarded (nine bronze and two silver)
- Thirteen people attended via live-stream with one watch party
- One hundred fifty people were in/out of the building between 6:00 – 8:30 p.m.
- Twenty helpers
- Eight PAC parents who helped with speaking and handing out awards

Mrs. Luttrell indicated that there were many positive comments about the evening. They will have to see if next year's ceremony can be held in an in-person setting. Lastly, she stated that Bill Garrett ended the evening with closing remarks, and he thanked the students for reminding us of why we're all here.

GREAT OAKS ITCD REPORT

Mr. Lane reported that Great Oaks met on April 14 via a blended meeting. He indicated he attended in person along with 26 other members. Mr. Snyder said that return to regular instruction had been met with enthusiasm by students. They are working on providing a way to allow students to catch up work for career tech credentials and planning for extended learning opportunities to make up missed instruction.

Mr. Lane reported that third quarter enrollment dropped from 17,742 in March 2020 to under 15,000. Laurel Oaks has accepted 360 applications as of April 7 compared to 376 for last year. They are still accepting applications for several programs. The following have been closed: Animal Science Management, Heavy Equipment Operator, Cosmetology, Digital Arts and Design, Welding, Aviation Maintenance Technician, and Diesel Mechanics.

Lastly, Mr. Lane reported that the Laurel Oaks Senior Ceremony will be held on May 20, 2021, at the Clinton County Fairgrounds (rain date May 24).

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LEGISLATIVE LIAISON REPORT

Mr. Peck referenced a copy of "The Link" publication provided in board member packets.

General Assembly to discuss state report card reform

Legislators in the Ohio House of Representatives and the Ohio Senate recently proposed bills to revise the state report card for K-12 school buildings and districts. In the Ohio House, the effort is led by Reps. **Don Jones** (R-Freeport) and **Phillip M. Robinson Jr.** (D-Solon) have worked on report card legislation for the past couple of years. Jones provided the following remarks on the intent of the bill, "It was our goal through the entirety of this process to simplify the state report card, give it real meaning and to make it more proactive all while continuing to comply with federal guidelines. This new approach will make the report cards easier for students, teachers, parents, and school officials to understand and learn from."

This House Bill (HB) 200 would eliminate the A-F letter grade rating system, eliminate the overall, summative rating and create the following six new performance ratings:

- significantly exceeds expectations;
- exceeds expectations;
- meets expectations;
- making substantial progress toward expectations;
- making moderate progress toward expectations; and
- in need of support.

Additionally, the bill would reduce the number of student academic performance measures by eliminating the prepared for success component as a graded measure – it would remain as a reported component, however. The bill also changes the remaining student performance measures: gap closing, achievement, progress, and the third-grade reading guarantee (currently titled "improving at-risk K-3 readers"). The bill maintains current law regarding the graduation rate performance measure.

SB 145 maintains all of the student performance measures. Still, it changes the weights used to calculate the overall grade and renames the gap closing component to "equity" and the third-grade reading guarantee to "early literacy." The bill also changes each of the six student performance measures and includes new data to be reported but not graded. The new data includes an overall value-added progress dimension score to be included in the progress component; the percentage of students in the four- and five-year adjusted cohort graduation rates of a district or school who did not receive a high school diploma in the graduation component; and the post-graduate outcomes for students who were enrolled in the district or school in the prior school year and received a high school diploma in the prepared for success component.

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LEGISLATIVE LIAISON REPORT (Cont)

Recently introduced legislation

- HB 202 introduced by Rep. Powell, to void the order requiring the use of facial coverings throughout the state, and prohibit the governor, among others, from requiring the use of facial coverings without approval by the General Assembly.
- SB 132 introduced by Roegner, to enact the "Save Women's Sports Act" requires schools and public and private colleges to designate separate single-sex teams and sports for each sex.

FINANCIAL REPORTS

Mrs. Meyer reviewed the monthly reports with the board.

APPROVAL OF PAID BILLS (Resolution #4365)

It was moved by Mr. Wilt and seconded by Mrs. Gausman that the paid bills for the previous month be approved as presented, for a total of \$819,621.65.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

APPROPRIATION MODIFICATIONS AND AMENDMENTS (Resolution #4366)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Lane and seconded by Mrs. Gausman to approve the following appropriation modifications and amendments as presented.

[See Minute Page #1771 - #1772]

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

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DLB-R SALARY DEDUCTIONS 403(b) RETIREMENT PLAN (Resolution #4367)

Upon the recommendation of Treasurer Meyer, it was moved by Mr. Peck and seconded by Mrs. Saylor to approve the changes to the policy regulation: DLB-R, Salary Deductions 403(b) Retirement Plan, as presented.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

TREASURER DISCUSSION ITEMS

Fiscal Office Update:

- I am in the process of updating and preparing cost estimates for member school districts for services, including Region 14, for FY2021 and FY2022. Once we have our insurance renewal figures, I can finalize the cost estimates.
- The ODE State Support Team fiscal review process was held on April 7 (rescheduled from March 31). Ray Draghi, Regional Education Coordinator, and Earl Focht, Education Program Specialist, facilitated the process. For each question we were asked, we provided the documentation that they were looking for, so the entire review from beginning to end went very smoothly. If you would like to see a copy of the Fiscal Desk Review Questions, please let me know, and I can forward the document to you.

Professional Development

- On April 14, I will attend the Legal and Legislative Update webinar. Van Keating, Senior Staff Attorney for Ohio School Boards Association, will be providing the update.
- On April 15, I will attend the Ennis Britton Administrator's Academy: Shedding Light on Sunshine Laws webinar.
- On April 20, I will attend Legal Updates for School Administrators provided by attorneys from Ennis Britton.
- On April 22, I will attend an STRS webinar about preparing deposit and service reports. This webinar will provide helpful hints for completing the required retirement report based on employee type (full-time, part-time, and administrator).
- On April 29, I will attend a BWC Monthly Employer Update Webinar. The discussion will include updates on COVID-19, annual rate letter and true-up, important dates, and monthly safety tips.

Mrs. Meyer announced that she and her team received the Auditor of State Award for FY2020. Mr. Mount and Mrs. Justice congratulated Mrs. Meyer and her team for receiving the award.

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PERSONNEL CONTRACT RESIGNATION(S): SOESC (Resolution #4368)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Peck and seconded by Mr. Wilt to approve the resignation of the following personnel:

SOESC RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Contract Type</u>	<u>Effective Date</u>
Royalty, Lola	School Psychologist	Retired Administrator/ Certificated	5/10/2021
Adams, Katelyne	Para-Professional	Classified	05/06/2021

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

PERSONNEL CONTRACT AGREEMENT(S) (Resolution #4369)

Upon the recommendation of Superintendent Justice, it was moved by Mr. West and seconded by Mrs. Saylor that the board approves employment contract(s) for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel are subject to assignment by the superintendent, and all contract(s) are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

SOESC CONTRACT AGREEMENT(S)

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Length</u>	<u>Days</u>	<u>Degree</u>	<u>Schedule/ Step/Rate</u>	<u>Contract Type</u>	<u>Comments</u>
Adams, Kimberly A.	Coordinator of Gifted Services and Resident Educator	2021-2022	1 Year	176	Masters	MA B/ Step 10/ \$54,433.00	Retired Certificated/ Administrator	R/R
Collins, Shawna	Custodial	2020-2021	1 Year	As Needed	No degree on Schedule	L/ Step 14/ \$17.64 per hour	Classified	SOLC

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SOESC CONTRACT AGREEMENT(S) (Cont.)

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Length</u>	<u>Days</u>	<u>Degree</u>	<u>Schedule/ Step/Rate</u>	<u>Contract Type</u>	<u>Comments</u>
Jenkins-Conroy, Rogina	HR Director	2021-2022	1 Year	248	Masters	MA C/ Step 25/ \$89,547.00	Retired Certificated/ Administrator	R/R
Reilly, Robin	Substitute Teacher	2020-2021	1 Year	As needed	No degree on Schedule	No Schedule/ No Step/ \$100 per diem	Certificated	SOLC

East Clinton Substitute(s)

- | | |
|------------------|----------------------|
| 1. Jones, Jodi | 2. Phillips, Brooke |
| 3. Reilly, Robin | 4. Stewart, Courtney |

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

WADDELL SCHOLARSHIP RECIPIENTS (Resolution #4370)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Lane and seconded by Mr. Peck that the following eleven students in the Blanchester, Clinton-Massie, and East Clinton graduating class be approved as the 2021 Gaylord E. and Barbara K. Waddell Scholarship Recipients. Said scholarships shall be for one thousand dollars (\$1,000.00) and be governed by the stipulations and guidelines previously established and recorded in the Clinton County Board of Education minutes. *Please keep these names confidential until graduation.*

Waddell Scholarship Recipients

<u>Blanchester</u>	<u>Clinton-Massie</u>	<u>East Clinton</u>	
Lana Roy	Heather Muselin	Gracie Boggs	Austin Reedy
Carter Stevens	Abigail Schneider	Katrina Bowman	Alexis Rolfe
Destiny Waldron	Kenzie Stinchcomb	Lauren Hadley	

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

Mrs. Saylor indicated she was glad to see all scholarships were awarded.

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APPROVAL OF SOUTHERN OHIO ESC/R14 WORK CALENDAR (Resolution #4371)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Hill and seconded by Mrs. Charters to approve the work calendar for FY 2022 as presented for Southern Ohio ESC/Region 14.

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

PERSONNEL CONTRACT RESIGNATION(S): R14 (Resolution #4372)

Upon the recommendation of Superintendent Justice, it was moved by Mr. Wilt and seconded by Mr. West to approve the resignation of the following personnel:

R14 RESIGNATION(S)

<u>Name</u>	<u>Position</u>	<u>Contract Type</u>	<u>Effective Date</u>
Bales, Erin	Occupational Therapist	Certified	5/31/2021

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

Mrs. Justice reported that the SOESC had signed a contract of intent with Wilmington College to accept students for clinical hours.

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PERSONNEL CONTRACT AGREEMENT(S) (Resolution #4373)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Gausman and seconded by Mr. Lane that the board approves employment contract(s) for the following personnel subject to the provision of ORC 3319.02, ORC 3319.08, and/or ORC 3319.081. All personnel are subject to assignment by the superintendent, and all contract(s) are subject to continuation of existing local, state, and/or federal funding; proper licensure; Ohio Department of Education highly qualified teacher per current job assignment; Ohio Bureau of Criminal Background Investigation Check; and Federal Bureau of Investigation Background Check:

R14 CONTRACT AGREEMENT(S)

<u>Name</u>	<u>Tentative Position</u>	<u>Contract Dates</u>	<u>Length</u>	<u>Days</u>	<u>Degree</u>	<u>Schedule/ Step/Rate</u>	<u>Contract Type</u>	<u>Comments</u>
Barlow, Gregory	School Improvement	2021-2022	1 Year	195	Masters	MA B/ Step 8/ \$56,633.00	Retired Certificated/ Administrator	R/R
Hall-Gehring, Megan	Adapted Physical Education Specialist	2021-2022	1 year	15	Masters	Itinerant M/ Step 12/ \$5,045.00	Certificated Supplemental	
Henninger, Millie	Adapted Physical Education Specialist	2020-2021	1 Year	as needed	Masters	Itinerant M/ Step 8/ \$296.39 per diem	Certificated	Part Time
Henninger, Millie	Adapted Physical Education Specialist	2021-2022	1 Year	77	Masters	Itinerant M/ Step 8/ \$22,822.00	Certificated	Part Time
Malone, Bret	SST: Special Education	2021-2022	1 Year	6	Masters	MA B/ Step 17/ \$2,138.00	Certificated Supplemental	
Royalty, Jeffrey	Region 14 Director	2021-2022	1 Year	228	Masters	MA C/ Step 25/ \$82,325.00	Retired Certificated/ Administrator	R/R
Ryan, Ellen	Chief Physical Therapist	2021-2022	1 Year	5	Masters	P.T. M/ Step 15/ \$2,644.00	Certificated Supplemental	
Trowbridge, Megan	Autism/Low Incident Consultant/ Team Leader	2021-2022	1 Year	44	Doctorate	MA B/ Step 18/ \$15,682.00	Certificated Supplemental	
Weaver, Abbey	Itinerant Teacher for the Hearing Impaired/Deaf	2021-2022	1 Year	8	Masters	Itinerant M/ Step 15/ \$2,889.00	Certificated Supplemental	

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

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APPROVAL PAYMENT OF SEVERANCE PAY (Resolution #4374)

Upon the recommendation of Superintendent Justice, it was moved by Mrs. Saylor and seconded by Mr. Hill to approve the retirement severance payout for:

Shannon Tise at the daily rate of \$497.333 x 29,798 days (*estimated days through May 31, 2021*) = \$14,819.53 to be paid upon evidence of retirement, effective May 31, 2021, per board policy GCPCA and GCPCA-R (*Actual number of sick days will be used in calculation upon receipt of evidence of retirement*)

**Resignation was approved at the 3/23/21 board meeting.*

The board members present unanimously approved the motion. President of the board, Mr. Mount, declared the motion carried.

SUPERINTENDENT INFORMATION/DISCUSSION ITEMS

Superintendent Justice shared the following with the board:

1. Finance Committee – Received insurance information on 04/23/2021. A meeting will be set up soon. There is a 3.5% increase for health insurance and a 2% increase for dental/vision.
2. Franklin B. Walter All-Scholastic Award – Held on April 27. Eighty-four of the best and brightest students received recognition out of 114,000 seniors.
3. Lynchburg-Clay Superintendent Search – Mrs. Justice is in the midst of a search now, with 19 applicants. First-round interviews started on 04/26 and will resume on 04/28.
4. Redistricting ESC Territory – Mrs. Justice and Mrs. Meyer will attend the upcoming webinar on 04/28. Information about the webinar provided in the board packets.

ADJOURNMENT

It was moved by Mr. Hill and seconded by Mrs. Saylor to adjourn to meet again in regular session on Tuesday, May 25, 2021, at 7:00 p.m., at Southern Ohio Educational Service Center, Airborne Road, Wilmington, Ohio.



BOARD PRESIDENT



TREASURER

SOUTHERN OHIO EDUCATIONAL SERVICE CENTER
FY 2021 PERMANENT APPROPRIATIONS

FUND	OBJECT	SCC	DESCRIPTION	FY2021 APPROP	August	October	November	December	January	February	April	TOTAL ACCOUNT
001	100	0000	SALARIES	\$ 2,655,039.00								\$ 2,655,039.00
001	200	0000	FRINGE BENEFITS	\$ 1,355,450.38								\$ 1,355,450.38
001	400	0000	PURCHASED SERVICES	\$ 993,219.00								\$ 993,219.00
001	500	0000	SUPPLIES & MATERIALS	\$ 75,282.45	\$ 50.00							\$ 75,282.45
001	600	0000	CAPITAL OUTLAY	\$ 29,700.00								\$ 29,700.00
001	1800	0000	OTHER OBJECTS	\$ 49,925.00								\$ 49,925.00
001	900	0000	CONTINGENCIES / TRANSFERS	\$ 1,780,000.00								\$ 1,780,000.00
			GENERAL FUND TOTAL	\$ 1,780,000.00								\$ 1,780,000.00
			OTHER FUNDS TOTAL	\$ 35,000.00								\$ 35,000.00
001	9050		TERMINATION / RETIREMENT BENEFITS FUND	\$ 504.22								\$ 504.22
007	0000		UNCLAIMED FUNDS	\$ 58.95								\$ 58.95
008	9271		WADDELL FUND	\$ 63,300.00								\$ 63,300.00
019	9905		REMOVEDX OGER/PHILANTHROPY OHIO FY21 FUND	\$ -					\$ 32,500.00			\$ 32,500.00
022	9245		HOPWELL GENERAL FUND	\$ 4,777,485.00								\$ 4,777,485.00
022	9500		D.A.R.E. AGENCY FUND	\$ 19,099.35								\$ 19,099.35
451	9419		K12 NETWORK SUBSIDY	\$ 1,800.00								\$ 1,800.00
499	9013		STATE SUPPORT TEAM FY21 FUND	\$ 115,140.50								\$ 115,140.50
499	9012		STATE SUPPORT TEAM FY20 FUND	\$ 4,628.16								\$ 4,628.16
499	9400		ESC OTES 2.0 FY20 FUND	\$ 8.04								\$ 8.04
499	9401		ESC STATE TRAINERS 2021 - OTES 2.0 FY21 FUND	\$ -								\$ -
499	9705		STUDENT ASSESSMENT FY20 FUND	\$ 1,218.78								\$ 1,218.78
499	9854		STATE SUPPORT TEAM - TRANSITION FY20 FUND	\$ -								\$ -
499	9855		STATE SUPPORT TEAM - TRANSITION FY21 FUND	\$ 8,000.00								\$ 8,000.00
507	9470		FAMILY ENGAGEMENT LIAISON FY21 FUND	\$ -			\$ 58,800.00					\$ 58,800.00
507	9500		REMOVEDX OGER DEPT MATCH FY21 FUND	\$ -					\$ 97,500.00			\$ 97,500.00
516	9230		IDEA PART B FY21 FUND	\$ 1,017,492.96								\$ 1,017,492.96
516	9229		IDEA PART B FY20 FUND	\$ 40,510.50								\$ 40,510.50
516	9013		PARENT MENTOR FY21 FUND	\$ 25,000.00								\$ 25,000.00
516	9014		PARENT MENTOR PROJECT SUPPLEMENTAL FY21 FUND	\$ -					\$ 2,000.00			\$ 2,000.00
516	9916		EARLY LITERACY SSIP (IDEA) FY21 FUND	\$ 81,537.07								\$ 81,537.07
508	9200		GEER (GOV. EMER. ED. REHIER) FY21 FUND	\$ 5,442.61								\$ 5,442.61
507	9512		EARLY LEARNING DISCRETIONARY FY21 FUND	\$ 75,993.02	\$ 223,370.00							\$ 223,370.00
507	9511		EARLY LEARNING DISCRETIONARY FY20 FUND	\$ 6,405.86								\$ 6,405.86
507	9603		EARLY LITERACY SSIP FY21 FUND	\$ 24,492.93								\$ 24,492.93
507	9602		EARLY LITERACY SSIP FY20 FUND	\$ 1,399.85								\$ 1,399.85
500	9008		ESC STATE TRAINERS - OTES 2.0 FY20 FUND	\$ 1,552.00								\$ 1,552.00
			OTHER FUNDS TOTAL	\$ -								\$ -
			Monthly Appropriation Changes	\$ -	\$ 35,050.00	\$ 223,370.00	\$ 58,800.00	\$ -	\$ 130,000.00	\$ 2,000.00	\$ 182,290.00	\$ 6,894,133.22
			GRAND TOTAL APPROPRIATIONS - ALL FUNDS	\$ -	\$ 35,050.00	\$ 223,370.00	\$ 58,800.00	\$ -	\$ 130,000.00	\$ 2,000.00	\$ 182,290.00	\$ 6,894,133.22

SOUTHERN OHIO EDU AL SERVICE CENTER
FY 2021 PERMANENT APPROPRIATIONS

Notes:

General Fund - Tuition Reimbursement for all staff collectively \$13,000.00
General Fund - Board Service Fund set at \$7,500.00 on a calendar year basis

Termination Benefits Fund - Unemployment, Severance, and Vacation Payouts

Contingencies:

General Fund - Emergency Fund - 4 months of expenses \$1,520,000.00

General Fund - Building Fund \$225,000.00 - continue to add \$25,000 per year, budget permitting, per 6/25/19 board direction

Hopewell General Fund - Emergency Fund - 3 months of expenses \$900,000.00

Hopewell General Fund - Building Fund \$30,000.00 - (security system, updates, repair, etc...)

Hopewell General Fund - Termination / Retirement Benefits setaside \$46,370.00

Transfers: (To be made - more information to follow)

Termination Benefits Fund - \$35,000